



AMERICAN SOCIETY OF CRIME LABORATORY DIRECTORS LABORATORY ACCREDITATION BOARD

April 28, 2014

Michael Grubb
San Diego County Sheriff's Department
Regional Crime Laboratory
5255 Mt. Etna Drive
San Diego, CA 92117

Dear Director Grubb:

On April 25, 2014, the ASCLD/LAB Board of Directors considered the application for ASCLD/LAB-*International* accreditation from the San Diego County Sheriff's Department - Regional Crime Laboratory. Based upon the documentation provided in the final assessment report and in accordance with the recommendation of Lead Assessor Rodney Andrus, the Board is satisfied that the laboratory meets or exceeds the requirements for accreditation as set forth in *ISO/IEC 17025:2005* and the applicable *ASCLD/LAB-International Supplemental Requirements*. As you know, the assessment and accreditation process also considered conformance with your program's own documented management system.

It is my pleasure to advise you that the San Diego County Sheriff's Department - Regional Crime Laboratory was accredited on April 25, 2014, in the Field of Forensic Science Testing. The specific scope of accreditation is declared on a Scope of Accreditation document provided as an attachment. The accreditation is for a period of five (5) years, ending on April 24, 2019. An original (full-size) accreditation certificate and original Scope of Accreditation document will be shipped to your attention via the United States Postal Service.

Accreditation is granted only after a thorough evaluation of the laboratory's management system and technical procedures and practices. Accreditation is the result of an extensive commitment of resources and much preparation by the management and personnel of the entire program. I commend the efforts of all employees involved in this achievement.

Accredited laboratories are expected to maintain the high standards which were required to achieve accreditation. In addition to maintaining conformance with accreditation standards, please read and ensure the laboratory's ongoing compliance with the enclosed obligations of ASCLD/LAB accredited laboratories.

The San Diego County Sheriff's Department - Regional Crime Laboratory will also be expected to participate in external proficiency testing and, where an approved test provider is available, agree for test results to be reviewed by the appropriate Proficiency Review Committee (PRC), as outlined in the *ASCLD/LAB Proficiency Review Program* document available on our website. The laboratory will be expected to conduct an annual, internal audit and submit an Annual Report to ASCLD/LAB in accordance with program requirements.

Further, ASCLD/LAB will conduct annual, on-site surveillance visits about every twelve months or so during the first five year accreditation cycle. The cycle for surveillance visits begins on the date of accreditation, so the first annual surveillance visit will be scheduled following the submission of the first annual report due within 30 days of April 25, 2015. Surveillance visits and activities for the laboratory will be coordinated with you at the appropriate time.

The laboratory will be invoiced for an annual accreditation fee near the end of each calendar year. The fee is based on the number of proficiency tested personnel in the program. The invoice will be calculated in accordance with the budget approved at the annual ASCLD/LAB Delegate Assembly meeting, and it will include an additional amount to cover the cost of the annual surveillance visit.

As the director of an accredited laboratory you are a voting member of the ASCLD/LAB Delegate Assembly. You are invited and encouraged to participate in the accreditation process and to exercise your vote on issues which are presented to the Delegate Assembly, either by mail ballot or at the annual meeting. Should you desire to appoint an alternate delegate, please notify ASCLD/LAB in writing.

On behalf of the Board, I extend my sincere congratulations to you and to all personnel of your laboratory. If you have any questions or if we might assist you in any way please feel free to get in touch with us.

My best wishes to you and your staff.

Sincerely,

A handwritten signature in cursive script, reading "Renee Romero", with a long horizontal flourish extending to the right.

Renee Romero
Chair, ASCLD/LAB Board

cc: Anthony DeMaria, Quality Manager
John K. Neuner, ASCLD/LAB Executive Director
Pamela L. Bordner, ASCLD/LAB Accreditation Program Manager
Troy Hamlin, ASCLD/LAB Accreditation Program Manager
Rodney Andrus, ASCLD/LAB Lead Assessor