

**INMATE WELFARE COMMITTEE MEETING  
M I N U T E S  
TUESDAY, NOVEMBER 26, 2019  
0900 HOURS  
RIDGEHAVEN, MAIN CONFERENCE ROOM**

**ATTENDANCE**

**Voting Members Present:**

A/S Clamser, DSB	Capt. Lovelace, VDF	Lt. Castillo, SBDF
Cmdr. Brown, DSB	Lt. Bulthuis, LCDRF	Christine Brown, RSD
Cmdr. Frierson, DSB	Lt. Horan, EMRF	Larry Mendez, FSD
Capt. Hays, SDCJ	Lt. Soto-Meza, GBDF/FAC 8	Burma Dunn, Public Member

**Other Guests:**

Capt. Duke, MSD	Patricia Ceballos, RSD	Fatima Pia, MSB
Sgt. Froistad, RSD	Josette Ford, OTS	Steven Tamayo, RSD
Michelle Aguinaldo, RSD	Dane Gapuz, RSD	

- I. **CALL TO ORDER:** Capt. Hays called the meeting to order at 0900 hours.
- II. **INTRODUCTION OF GUEST:** None
- III. **APPROVAL OF MINUTES:** **MOTION** made and seconded (Castillo/Mendez) to approve the minutes dated October 22, 2019. **MOTION CARRIED TO APPROVE.**
- IV. **OLD BUSINESS:**
  - A. Farm Stand at Ridgehaven – Steven Tamayo  
Steven presented the statistics of the latest Reentry Works Farm Stand. A total of 477 items were sold, with the top selling items being pre made wooden and concrete succulent boxes, build your own succulent boxes, plumeria, jade plants, vegetables, and wooden ornaments.
  - B. Mitigation Strategies Update – Steven Tamayo  
An update was provided on the effectiveness of the mitigation strategies to help strengthen the Inmate Welfare Fund.
  - C. Print Shop Closure Update – Michelle Aguinaldo  
Michelle updated the Committee on the status of the Print Shop closure. There will be an open house on December 10 for all Sheriff's employees to view available office equipment and furniture, for possible use prior to contacting the Department of Purchasing and Contracting. Final closure should be prior to the end of the year.
- V. **NEW BUSINESS:**

No old business to discuss.
- VI. **ACTION ITEMS:**

No action items.

## VII. OFF AGENDA:

**Christine Brown** – Currently, the General Fund pays for the inmate mattresses. We are looking at a 80% replacement rate per year. We are forming an exploratory committee to look into other companies with more sturdy mattresses that are more durable and be less susceptible to damage.

**Patricia Ceballos** – Patricia brought up volunteer orientation and site orientation for volunteers. The committee discussed incorporating site specific information into the volunteer orientation, so as not to duplicate efforts. Assistant Sheriff Clamser agreed and changes will be made to the volunteer orientation materials.

VIII. ADJOURNMENT: 0932 hours

**NEXT MEETING:**

**CHAIR: Captain Duke**  
**Tuesday, January 28, 2020**  
**0900 Hours**  
**Ridgheaven, Main Conference Room**