

**INMATE WELFARE COMMITTEE MEETING  
M I N U T E S  
TUESDAY, OCTOBER 26, 2021  
0900 HOURS  
MICROSOFT TEAMS MEETING**

**ATTENDANCE**

**Voting Members Present:**

A/S Frierson	Capt. Bibel, MSD	Lt. Bulthuis, RMDF
Cmdr. Buchanan	Capt. Darnell, SDCJ	Patricia Ceballos, RSD
Cmdr. Duke	Capt. Flynn, EMRF	Will Nemchek, FSD
Cmdr. Williams	Capt. Kneeshaw, GBDF	Burma Dunn, Public Member
Cmdr. Brislin	Capt. Smith, LCDRF	
Capt. Adamos, DSD	Lt. Buchanan, SBDF	

**Other Guests:**

U/S Kelly Martinez	Michelle Aguinaldo, RSD	Fatima Pia, MSB
Sgt. Froistad, RSD	Jerica Freitas, RSD	Larisa Rosales, MSB
Michael Baranic, Legal	David King, RSD	Eunice Ramos, CFO
Josette Ford, OOS		

- I. **CALL TO ORDER:** Patricia Ceballos called the meeting to order at 0900 hours.
- II. **APPROVAL OF MINUTES:** **MOTION** made and seconded (Flynn/Adamos) to approve the minutes dated September 28, 2021. **MOTION CARRIED TO APPROVE.**
- III. **OLD BUSINESS:**  
  
No old business to discuss.
- IV. **NEW BUSINESS:**
  - A. **FY 2021-22 1<sup>st</sup> Quarter Financial Report – Jerica Freitas**  
Ms. Freitas presented the financial report for the 1<sup>st</sup> quarter of FY 2021-22.
  - B. **FY 2021-22 1<sup>st</sup> Quarter Overview – Jerica Freitas**  
Ms. Freitas presented the 1<sup>st</sup> quarter financials outlining the revenues, expenditures, and available fund balances of the Jail Stores Enterprise and Inmate Welfare Funds. She also gave a detailed accounting of operating costs and commercial labor costs of all IW programs.
  - C. **Rock Mountain IW Org – Michelle Aguinaldo**  
Ms. Aguinaldo advised the Inmate Welfare Fund that was allocated to FAC 8 will be moved to the RMDF budget. Lt. Bulthuis will now be a voting member.
- V. **ACTION ITEMS:**
  - A. Approve FY 2021-22 1<sup>st</sup> Quarter Financial Report  
**MOTION** made and seconded (Flynn/Darnell) to approve the FY 2021-22 1<sup>st</sup> Quarter Financial Report.  
**MOTION CARRIED TO APPROVE.**

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### VI. **OFF AGENDA:**

**Lt. Bulthius** – Working on obtaining quotes for chairs and tables for RMDF.

**Michelle Aguinaldo** – Updated the committee that the Board letters for commissary items and contract re-procurement for educational and psychosocial intervention programs have been docketed for Nov. 16<sup>th</sup> Board meeting.

**Patricia Ceballos** – Updated the committee on the outcome of a presentation she delivered about two weeks ago to the Board of Supervisors on the Reentry Services Division. The response from the Board of Supervisors was a positive one, the participants asked a lot of questions and were engaged throughout the presentation. She also thanked all those involved in the creation of the presentation. Patricia also gave the group an update on the by-laws, they are in-route for review and approval by the chain of command.

**Cmdr. Buchanan** – Thanked and congratulated Patricia Ceballos for the presentation she delivered to the Board of Supervisors.

**Assistant Sheriff Frierson** - Thanked and congratulated Patricia Ceballos for the presentation she delivered to the Board of Supervisors.

**Undersheriff Martinez** - Thanked and congratulated Patricia Ceballos for the presentation she delivered to the Board of Supervisors, she also thanked the Inmate Welfare Committee for all the work that they do.

### VII. **ADJOURNMENT:** 0920 hours

**NEXT MEETING:**  
**CHAIR: Captain Carl Darnell**  
**Tuesday, December 28, 2021**  
**0900 Hours**  
**MS Teams**