

**INMATE WELFARE COMMITTEE MEETING  
M I N U T E S  
TUESDAY, APRIL 27, 2021  
0900 HOURS  
MICROSOFT TEAMS MEETING**

**ATTENDANCE**

**Voting Members Present:**

A/S Frierson	Capt. Darnell, SDCJ	Capt. Smith, GBDF/FAC 8
Cmdr. Brislin	Capt. Flynn, EMRF	Lt. Buchanan, SBDF
Cmdr. Brown	Capt. Kneeshaw, DSD	Christine Brown, RSD
Cmdr. Duke	Capt. Manning, VDF	Sergio Sanchez, FSD
Capt. Buchanan, MSD	Capt. Patterson, LCDRF	Burma Dunn, Public Member

**Other Guests:**

A/S Martinez	Rebecca Cardenas, RSD	David King, RSD
Lt. Bulthuis, RMDF	Patricia Ceballos, RSD	Fatima Pia, MSB
Sgt. Froistad, RSD	Josette Ford, OOS	Eunice Ramos, MSB
Michelle Aguinaldo, RSD	Jerica Freitas RSD	Larisa Rosales, MSB
Michael Baranic, Legal		

- I. **CALL TO ORDER:** Christine Brown called the meeting to order at 0900 hours.
- II. **APPROVAL OF MINUTES:** **MOTION** made and seconded (Flynn/Kneeshaw) to approve the minutes dated February 23, 2021. **MOTION CARRIED TO APPROVE.**
- III. **OLD BUSINESS:**  
  
No old business to discuss.
- IV. **NEW BUSINESS:**
  - A. **FY 2020-21 3<sup>rd</sup> Quarter Report** – Jerica Freitas  
Ms. Freitas presented the financial report for the 3<sup>rd</sup> quarter of FY 2020-21.
  - B. **FY 2020-21 3<sup>rd</sup> Quarter Overview** – Jerica Freitas  
Ms. Freitas presented the 3<sup>rd</sup> Quarter financials outlining the revenues, expenditures, and available fund balances of the Jail Stores Enterprise and Inmate Welfare Funds. She also gave a detailed accounting of operating costs and commercial labor costs of all the IW programs.
  - C. **FY 2021-22 Revised Inmate Welfare Fund Budget** – Michelle Aguinaldo  
Ms. Aguinaldo presented a revised budget due to the Board action taken on March 2<sup>nd</sup>. The County has provided General Purpose Revenue to backfill revenue lost and anticipated contract costs to provide free inmate communication services starting July 1, 2021.
  - D. **Inmate Communication** – Captain Kneeshaw and Christine Brown  
Ms. Brown presented background on inmate phones in our facilities. In response to the Board action taken on March 2<sup>nd</sup>, the Department is working with the current inmate telephone contractor, Securus, to amend our contract beginning July 1<sup>st</sup>. Captain Kneeshaw presented a PowerPoint on costs associated with the changes and outlined options for other communication devices.

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E. Reentry Programming – Rebecca Cardenas

Ms. Cardenas presented updates on the Reentry Services Reopening Plan as it relates to religious services, psych-social classes, vocational and educational programming, as well as distance learning. She also shared a success story of a former inmate at LCDRF. She was incarcerated for 5 years and earned college credits and two certifications. She is beginning a 20-month apprenticeship working with San Diego restaurants.

V. **ACTION ITEMS:**

A. Approve FY 2020-21 3<sup>rd</sup> Quarter Financial Report

**MOTION** made and seconded (Flynn/Kneeshaw) to approve the FY 2020-21 3<sup>rd</sup> Quarter Financial Report.

**MOTION CARRIED TO APPROVE.**

B. Approve FY 2021-22 Revised Inmate Welfare Fund Budget

**MOTION** made and seconded (Smith/Manning) to approve the FY 2021-22 Revised Inmate Welfare Fund Budget.

**MOTION CARRIED TO APPROVE.**

**OFF AGENDA:**

No Off Agenda topics to discuss.

VI. **ADJOURNMENT:** 0952 hours

**NEXT MEETING:**

**CHAIR: Captain Manning**

**Tuesday, May 25, 2021**

**0900 Hours**

**Microsoft Teams Meeting**