



SAN DIEGO COUNTY SHERIFF'S OFFICE
LICENSING DIVISION

9621 Ridgehaven Court, PO Box 939062
San Diego, CA 92193-9062



APPLICATION FOR A SOLICITOR'S LICENSE

FEES: \$245.00 NEW
\$183.00 RENEWAL

FEES ARE NON-REFUNDABLE

FILE SL#

YOU MUST SUBMIT THE FOLLOWING ITEMS WITH YOUR APPLICATION:

INITIAL APPLICATIONS MUST BE SUBMITTED IN PERSON BY APPLICANT

- 1. Photo Identification (i.e., valid driver's license, identification card)
2. Correct fee (check, cash, debit card, credit card money order only)
3. Initial applicants \$49.00 fee for fingerprints (fee is only for initial applicants)
4. Parcel # of property where Temporary Stand will be located
5. Document showing that applicant is owner of premises, or a written agreement signed by owner permitting use of premises
6. Plot Plan: Detailed map of market clearly identifying the boundaries of certified and non-certified areas, showing check-in, vendors stalls, manager stall or area, and public entrance/exits (Farmer's Markets only)
7. Health Permit (if handling food)
8. Copy of California State Seller's Permit
9. Fictitious Name Registration (if using DBA)
10. Background Misc. Form on FM Operator & list of non-certified vendors - See Part II (Farmer's Markets only)
11. Fire Department Sign off (Farmer's Markets only)
12. Certified Farmer's Market Certificate (Farmer's Markets only)
13. Other

(PRINT OR TYPE ONLY)

Business Name (DBA) Telephone

Applicant Name

Business Address Number Street City State Zip

Additional/Temp Business Address Number Street City State Zip

Mailing Address Number Street City State Zip

Check applicable Business Description:

Partnership

LLC Sole

Proprietorship

Corporation If yes to corporation, include name:

(All other partners and/or business associates must fill out a Background Application for Sheriff's Regulatory Activities form that is attached to this packet.)

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### METHOD(S) OF SOLICITATION – AREA OR LOCATION

- Temporary Stand \_\_\_\_\_
- Food vending vehicle \_\_\_\_\_
- Door to door \_\_\_\_\_

Non-Certified Vendors – Complete Part II of Solicitors application and misc. background application

Other (explain) \_\_\_\_\_

### ADDRESS WHERE TEMPORARY STAND/PARKED VEHICLE WILL BE LOCATED:

(Temporary stands must have zoning approval prior to issuance)

\_\_\_\_\_  
\_\_\_\_\_

### AREA WHERE DOOR-TO-DOOR SOLICITATION WILL BE DONE: (if there are multiple areas, include those addresses)

\_\_\_\_\_  
\_\_\_\_\_

### DESCRIPTION OF MERCHANDISE/ARTICLES TO BE SOLD, DISPLAYED OR SERVICES OFFERED – INCLUDE ANY COUPON OR FLIER REDEEMABLE FOR GOODS \_\_\_\_\_

\_\_\_\_\_

.....  
**PART II §21.510(A)**

### NON-CERTIFIED VENDORS @ FARMERS MARKET VENUE

Farmers Market Name: \_\_\_\_\_

Market Address: \_\_\_\_\_

Farmer's Market Operator: \_\_\_\_\_ Email Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Number of non-certified vendors: \_\_\_\_\_ Please provide list of non-certified vendors and their CA State Seller permit or BOE-401D form.

### PLANNED SCHEDULE OF OPERATION

	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
OPEN AT:							
CLOSE AT:							

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BUSINESS NAME: \_\_\_\_\_

APPLICANT'S NAME: \_\_\_\_\_

\*\*\*\*\*  
I CERTIFY UNDER PENALTY OF PERJURY THAT THE INFORMATION I HAVE GIVEN IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF. I UNDERSTAND AND AGREE TO HAVING ALL REQUIRED NOTICES, UNLESS OTHERWISE SPECIFIED, SENT BY U.S. MAIL TO THE MAILING ADDRESS SPECIFIED ON THIS APPLICATION. I HAVE READ AND UNDERSTAND THE SECTIONS OF THE SAN DIEGO COUNTY CODE OF REGULATORY ORDINANCES PERTAINING TO SOLICITORS.  
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Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Application Accepted By: \_\_\_\_\_ Date: \_\_\_\_\_

<p><b>LOCAL SHERIFF'S OFFICE</b></p> <p>Station: _____</p> <p>Approved _____ Disapproved _____</p> <p>Reason _____</p> <p>By _____ Date _____</p>	<p><b>PDS (ZONING)</b></p> <p>Approved _____ Disapproved _____</p> <p>Reason _____</p> <p>By _____ Date _____</p>
<p><b>DEH</b></p> <p>Approved _____ Disapproved _____</p> <p>Reason _____</p> <p>By _____ Date _____</p>	<p><b>SHERIFF'S LICENSING DIVISION</b></p> <p>Approved _____ Disapproved _____</p> <p>Reason _____</p> <p>By _____ Date _____</p>
<p><b>FIRE DEPARTMENT</b></p> <p>Approved _____ Disapproved _____</p> <p>Reason _____</p> <p>By _____ Date _____</p>	<p><b>DPW</b></p> <p>Approved _____ Disapproved _____</p> <p>Reason _____</p> <p>By _____ Date _____</p>