

**INCARCERATED PERSONS' WELFARE COMMITTEE**  
**MEETING M I N U T E S**  
**TUESDAY, October 24, 2023**  
**0900 HOURS**

**ATTENDANCE**

**Voting Members Present:**

A/S Adams-Hydar	Capt. Navarro, LCDRF	Will Nemchek, FSD
Cmdr. Bavencoff	Capt. Patterson, EMRF	Lt. Benjamin, SBDF
Cmdr. Buchanan	Capt. Smith, VDF	Burma Dunn, Public Member
Capt. Bibel, SDCJ	Capt. Soto-Meza, DSB	
Capt. Manning, GBDF	Patricia Ceballos, RSD	

**Voting Members Not Present:**

Cmdr. Jones  
Lt. Binsfield, RMDF

**Other Guests:**

Lt. Bryan, LCDRF	David King, RSD	Heidi Williams, Legal
Michelle Aguinaldo, RSD	Francisco Quinteros, RSD	Smokie Wister, DSB
Valerie Amador, RSD	Eunice Ramos, MSB	Regina Yoshikawa, FSD
Michael Barragan, RSD	Larisa Rosales, Budget	
Jerica Freitas, RSD	Renee Twano, FSD	

I. **CALL TO ORDER:** Captain Manning called the meeting to order at 0900 hours.

II. **APPROVAL OF MINUTES:** **MOTION** made and seconded (Soto-Meza/Dunn) to approve the minutes dated August 22, 2023. **MOTION CARRIED TO APPROVE.**

III. **OLD BUSINESS:**

A. **None**

IV. **NEW BUSINESS:**

A. FY 2023-24 1<sup>st</sup> Quarter Financial Report – Valerie Amador  
Ms. Amador presented the financial report for the 1<sup>st</sup> quarter of FY 2023-24.

B. FY 2023-24 1<sup>st</sup> Quarter Financial Overview– Valerie Amador  
Ms. Amador presented the FY2023-24 1<sup>st</sup> quarter financial overview of the Jail Stores Enterprise and Incarcerated Persons' Welfare Funds. She also listed the current funding requests, including Construction Trades vehicle, Substance Use Disorder programing, and the East Mesa Vertical Tower Gardens.

V. **ACTION ITEMS:**

A. Approve FY 2023-24 1<sup>st</sup> Quarter Financial Report **MOTION** made and seconded (Benjamin/Navarro)  
**MOTION CARRIED TO APPROVE**

VI. **OFF AGENDA:**

**Francisco Quinteros:**

The Incarcerated Person's (IP) Network Project was funded by the Coronavirus Emergency Supplemental Funding (CESF) grant with the goal of securing an IT network across the Sheriff's detention and reentry facilities to enhance learning capabilities and increase access to service providers who support reentry efforts for IPs. Due to equipment backorders caused by the pandemic, we have had to modify our facility installation and testing timelines. As of today, the Reentry facilities are ready and equipped with Microsoft TEAMS in every classroom and IP Network Access Points (AP's) are installed in every housing module. During the next month, Data Services will be deploying 20 laptops to EMRF and LCDRF to test using the IP Network and accessing 211 workshops with the IPs in the classrooms. Next on the list for project completion is VDF, SBDF, and SDCJ.

**Michael Barragan:**

November 16<sup>th</sup> we will be having the Reentry Farm Stand at Las Colinas in the secure parking lot. This Farm Stand will showcase and highlight Las Colinas Reentry with East Mesa Reentry Services supporting. A/S Adams-Hydar asked if the Farm Stand is allowed to take public sales. Patricia said RSD would check.

**Michelle Aguinaldo:**

We have executed contracts with three vendors for psychosocial education services. The contractors are: Healthy Relationships CA, National Conflict Resolution Center, and Mental Health America. We are in the process of setting up kick-off meetings with each vendor in the next couple of weeks.

**Patricia Ceballos:**

Staff continue to research incorporating chickens into the EM landscape program (aka Operation Chicken Little). The group is learning a lot about the care and control of the chickens, as well as egg handling regulations related to the Farm-to-Table process.

The EM shade house posts have been installed. Once completed, it will be an area to house the oak trees and include a wellness area for the students. The raised gardens will then be able to be re-installed and planted.

DMV legislation, AB1329, has passed and was signed by the Governor. The intent of the legislation is to make the process more efficient and expand the program to include replacement driver's licenses.

RSD will work with Food Services staff to review the catering request process. The group will provide guidelines for requests to the Culinary Baking program.

An employee book drive to support the IP population is being explored. A plan to have donation boxes placed in Sheriff's Department locations will be proposed.

**Captain Patterson:**

We are working on the Bike Shop to clean it up and set up standards for donation policies and trying to incorporate the shop into the reentry program by adding an education component.

**A/S Adams-Hydar:**

Good work everyone. We still have the \$500,000 opioid settlement funds for higher level IPs, and we need to collaborate to see where it should be allocated for mental health.

VII. **ADJOURNMENT:** 0930 hours

**NEXT MEETING:**

**CHAIR: TBD**

**Tuesday, February 27, 2024**

**0900 Hours**

**Main Conference Room, Ridgehaven**