

INCARCERATED PERSONS' WELFARE COMMITTEE MEETING
MINUTES
TUESDAY, FEBRUARY 28, 2023
0900 HOURS

ATTENDANCE

Voting Members Present:

Cmdr. Bavencoff	Capt. Manning, VDF	Capt. Soto-Meza, GBDF
Cmdr. Buchanan	Capt. Navarro, LCDRF	Lt. Benjamin, SBDF
Cmdr. Cinnamo	Capt. Patterson, EMRF	Will Nemchek, FSD
Capt. Bibel, SDCJ	Capt. Smith, DSD	Burma Dunn, Public Member
Capt. Darnell, MSD		

Other Guests:

Capt. Ken Jones	Lt. Buchanan	David King, RSD
Patricia Ceballos, RSD	Sgt. Jackson, RSD	Larisa Rosales, MSB
Michelle Aguinaldo, RSD	Jerica Freitas, RSD	

- I. **CALL TO ORDER:** Captain Smith called the meeting to order at 0900 hours.
- II. **APPROVAL OF MINUTES:** MOTION made and seconded (Patterson/Bibel) to approve the minutes dated October 25, 2022. **MOTION CARRIED TO APPROVE.**
- III. **OLD BUSINESS:**
No Old Business
- IV. **NEW BUSINESS:**
 - A. **FY 2022-23 2nd Quarter Financial Report – Jerica Freitas**
Ms. Freitas presented the financial report for the 2nd quarter of FY 2022-23.
 - B. **FY 2022-23 2nd Quarter Financial Overview– Jerica Freitas**
Ms. Freitas presented the FY 2022-23 1st quarter financial overview outlining the revenues, expenditures, and available fund balances of the Jail Stores Enterprise and Incarcerated Persons' Welfare Funds. She also listed the current funding request which is the trade vehicle for Constructions and advised that there is currently a 2-year wait for the vehicle.
 - C. **FY 2023-24 Incarcerated Persons' Welfare Fund Budget – Jerica Freitas**
Ms. Freitas presented the proposed budget for the Jail Stores Enterprise and Incarcerated Persons' Welfare Fund. This included expenditures and total revenues for both budgets. She also included the projected fund balance for FY 2023-25.
 - D. **Tower Garden Update – Sgt. Jackson**
Sgt. Jackson gave a PowerPoint presentation on the Hydroponic Farm at LCDRF. They have made 6 total harvests of several vegetables, totaling 75 pounds of food. This produce is used in the kitchen at LCDRF for meals. This is a successful program and Capt. Patterson expressed interest in obtaining this program at EMRF.

V. ACTION ITEMS:

- A.** Approve FY 2022-23 2nd Quarter Financial Report **MOTION** made and seconded (Soto-Meza/Dunn) **MOTION CARRIED TO APPROVE**
- B.** Approve FY 2023-24 Incarcerated Persons' Welfare Fund Budget **MOTION** made and seconded (Benjamin/Manning) **MOTION CARRIED TO APPROVE**

VI. OFF AGENDA:

Sgt. Jackson: Staff has asked if FSD can add enchiladas, salt n pepper wings, and lasagna to the lunch menu. Manager Nemchek stated he would look into adding it to the monthly rotation.

David King: I've been notified that some of the I/Ps are using the toothbrushes to create jail-made weapons. I've brought what we are currently distributing and some alternatives. Tabled to next meeting.

Patricia Ceballos: Discussed frozen positions that used to be funded by the IPWF. Three positions will be removed from this list due to funding received from ATI Funding. The rest are still unfunded and affect the ability to provide programming and resources until fully funded. We have received a request to add or review additional committee member(s) and will update the group as decisions are made going forward. We can help support your staff to understand what items can be purchased from I/P welfare monies as allowed by penal code.

Michelle Aguinaldo: Education contracts expired last FY and were extended six months. We are going through the RFP process with P&C. The psychosocial contract ended at the end of 2022. A new contract should be coming in the next few months.

Christie Miller: Next fiscal year, RSD admin staff will reach out to you to help align your budget and get consistency.

VII. ADJOURNMENT: 0946 hours

NEXT MEETING: **CHAIR: Lieutenant Benjamin**
Tuesday, April 25, 2023
0900 Hours
Main Conference Room, Ridgehaven