

**INCARCERATED PERSONS' WELFARE COMMITTEE MEETING**  
**MINUTES**  
**TUESDAY, August 22, 2023**  
**0900 HOURS**

**ATTENDANCE**

**Voting Members Present:**

A/S Adams-Hydar	Capt. Navarro, LCDRF	Lt. Binsfield, RMDF
Cmdr. Buchanan	Capt. Patterson, EMRF	Will Nemchek, FSD
Cmdr. Jones	Capt. Smith, VDF	Burma Dunn, Public Member
Capt. Bibel, SDCJ	Capt. Soto-Meza, DSB	
Capt. Manning, GBDF	Lt. Benjamin, SBDF	

**Voting Members Not Present:**

Cmdr. Bavencoff

**Other Guests:**

Kelly Martinez, Sheriff	Jerica Freitas, RSD	Smokie Wister, DSB
Sgt. Jackson, RSD	David King, RSD	
Michelle Aguinaldo, RSD	Larisa Rosales, Budget	
Valerie Amador, RSD	Heidi Williams, Legal	

- I. **CALL TO ORDER:** Captain Navarro called the meeting to order at 0901 hours.
- II. **APPROVAL OF MINUTES:** **MOTION** made and seconded (Jones/Dunn) to approve the minutes dated June 27, 2023. **MOTION CARRIED TO APPROVE.**
- III. **OLD BUSINESS:**
  - A. **Bylaws & Operating Procedures Revisions – Jerica Freitas**

Ms. Freitas presented the proposed revisions to Incarcerated Persons' Welfare Fund Bylaws and Operating Procedures. The revisions include minor grammatical, typographic, and/or non-substantive changes.
- IV. **NEW BUSINESS:**
  - A. **FY2022-23 4th Quarter Financial Report – Valerie Amador**

Ms. Amador presented the financial report for the 4<sup>th</sup> quarter of FY 2022-23.
  - B. **FY2022-23 4th Quarter Financial Overview– Valerie Amador**

Ms. Amador presented the FY2022-23 4<sup>th</sup> quarter financial overview outlining the revenues, expenditures, and available fund balances of the Jail Stores Enterprise and Incarcerated Persons' Welfare Funds. She also listed the current funding requests, including Construction Trades Vehicle, Substance Use Disorder Programing, and the East Mesa Vertical Tower Gardens.
- V. **ACTION ITEMS:**
  - A. Approve Revision of Incarcerated Persons' Welfare Fund Bylaws and Operating Procedures

**MOTION** made and seconded (Benjamin/Smith)  
**MOTION CARRIED TO APPROVE**

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B. Approve FY2022-23 4<sup>th</sup> Quarter Financial Report

**MOTION** made and seconded (Soto-Meza/  
Manning)

**MOTION CARRIED TO APPROVE**

VI. **OFF AGENDA:**

**Sheriff Martinez:** Thank you all for everything that you are doing and for managing the funds for IPWC.

**Michelle Aguinaldo:** The new contract with Grossmont is finalized and DPC is still working on the psychosocial contract. Hoping to have that contract signed by July or August.

**A/S Adams-Hydar:** We have received a \$500,000 opioid settlement funds for higher level IPs, and we will be working to figure out how that will be allocated for the reentry programs.

VII. **ADJOURNMENT:** 0912 hours

**NEXT MEETING:**

**CHAIR: Captain Manning**  
**Tuesday, October 24, 2023**  
**0900 Hours**  
**Main Conference Room, Ridgehaven**