

**INCARCERATED PERSONS' WELFARE COMMITTEE MEETING**  
**MINUTES**  
**TUESDAY, April 25, 2023**  
**0900 HOURS**

**ATTENDANCE**

**Voting Members Present:**

A/S Adams-Hydar

Cmdr. Bavencoff

Cmdr. Buchanan

Cmdr. Jones

Capt. Darnell, MSD

Capt. Manning, GBDF

Capt. Navarro, LCDRF

Capt. Patterson, EMRF

Capt. Smith, VDF

Capt. Bibel, SDCJ

Capt. Soto-Meza, DSB

Lt. Benjamin, SBDF

Patricia Ceballos, RSD

Will Nemchek, FSD

Burma Dunn, Public Member

**Other Guests:**

Sgt. Tyson, SBDF

Lt. Bryan, LCDRF

Michelle Aguinaldo, RSD

Valerie Amador, RSD

Sgt. Jackson, RSD

Jerica Freitas, RSD

Eunice Ramos, CFO

Larisa Rosales, Budget

Heidi Williams, Legal

Smokie Wister, DSB

I. **CALL TO ORDER:** Lt. Benjamin called the meeting to order at 0900 hours.

II. **APPROVAL OF MINUTES:** **MOTION** made and seconded (Manning/Patterson) to approve the minutes dated February 28<sup>th</sup>, 2023. **MOTION CARRIED TO APPROVE.**

III. **OLD BUSINESS:**

A. None

IV. **NEW BUSINESS:**

**A. FY 2022-23 3rd Quarter Financial Report – Jerica Freitas**

Ms. Freitas presented the financial report for the 3rd quarter of FY 2022-23.

**B. FY 2022-23 3rd Quarter Overview– Jerica Freitas**

Ms. Freitas presented the FY 2022-23 3rd quarter financial overview outlining the revenues, expenditures, and available fund balances of the Jail Stores Enterprise and Incarcerated Persons' Welfare Funds. She also listed the current funding requests, including Construction Trades Vehicle and Substance Use Disorder Programming.

**C. BSCC CESF Grant Update – Jerica Freitas**

Ms. Freitas provided an overview of the grant activities for the grant period ending January 31, 2023.

**D. Tower Gardens Funding Request for EMRF – Sgt. Jackson**

Sergeant Jackson presented tower garden request to implement program at East Mesa Reentry Facility. He asked for up to \$31,189 in construction and startup costs. Commander Buchanan requested that they increase the amount to \$35,000 to vote on.

## V. ACTION ITEMS:

- A. Approve FY 2022-23 3<sup>rd</sup> Quarter Financial Report  
MOTION made and seconded (Soto-Mesa/ Smith)  
MOTION CARRIED TO APPROVE**
- B. Approve Tower Gardens Funding Request for EMRF; amount raised to \$35,000.  
MOTION made and seconded (Bibel/ Dunn)  
MOTION CARRIED TO APPROVE**

## VI. OFF AGENDA:

**A/S:** Requested to have a Tower Garden brought to the Farmstand event on May 11<sup>th</sup> at Ridgehaven so people can see it in person.

**Patricia:** April is Second Chance month, and we have two events this week. First one, is a network education training opportunity with the Public Defender's office and Probation Department, so all agencies know about each other. The second event will be a lunch for our core community partners to say "thank you" for their contributions. Also, thank you to Jerica and our team for the work they did on obtaining the BSCC CESF Grant.

**Michelle:** Education contracts went out for procurement the end of 2022. Still waiting for an executed contract. Once the education contract is completed, DPC will work on the psychosocial contract.

**VII. ADJOURNMENT:** 0935 hours

**NEXT MEETING:**                   **CHAIR: Captain Darnell**  
**Tuesday, June 27, 2023**  
**0900 Hours**  
**Main Conference Room, Ridgehaven**