

**INCARCERATED PERSONS' WELFARE COMMITTEE  
MEETING M I N U T E S  
TUESDAY, February 27, 2024  
0900 HOURS  
DTU Training Room, LCDRF**

**ATTENDANCE**

**Voting Members Present:**

A/S Adams-Hydar	Capt. Bibel, SDCJ	Patricia Ceballos, RSD
Cmdr. Buchanan	Capt. Manning, GBDF	Will Nemchek, FSD
Cmdr. Lopez	Capt. Patterson, EMRF	Lt. Benjamin, SBDF
Cmdr. Ralph	Capt. Smith, VDF	Burma Dunn, Public Member

**Voting Members Not Present:**

Lt. Binsfield, RMDF

**Other Guests:**

Michelle Aguinaldo, RSD	Larisa Rosales, Budget
Valerie Amador, RSD	Heidi Williams, Legal
Michael Barragan, RSD	Andi Byous, DSB
Jerica Freitas, RSD	Cristina Larroque, DSB

**I. CALL TO ORDER:**

**II. APPROVAL OF MINUTES: MOTION made and seconded (Darnell/Benjamin) to approve the minutes dated October 24, 2023. MOTION CARRIED TO APPROVE.**

**III. OLD BUSINESS:**

A. None

**IV. NEW BUSINESS:**

- A. FY 2023-24 2<sup>nd</sup> Quarter Financial Report – Valerie Amador  
Ms. Amador presented the financial report for the 2<sup>nd</sup> quarter of FY 2023-24.
- B. FY 2023-24 2<sup>nd</sup> Quarter Financial Overview – Valerie Amador  
Ms. Amador presented the FY2023-24 2<sup>nd</sup> quarter financial overview of the Jail Stores Enterprise and Incarcerated Persons' Welfare Funds. She also provided the status of the current funding requests, including Construction Trades vehicle, Substance Use Disorder programing, and the East Mesa Vertical Tower Gardens.
- C. FY 2024-25 Incarcerated Persons' Welfare Fund Budget – Valerie Amador  
Ms. Amador presented the proposed budget for the Jail Stores Enterprise and Incarcerated Persons' Welfare Fund. This included expenditures and total revenues for both budgets. She also included the projected fund balance for 2023-25.

V. **ACTION ITEMS:**

- A. Approve FY 2023-24 2<sup>nd</sup> Quarter Financial Report  
**MOTION** made and seconded (Manning/Smith)  
**MOTION CARRIED TO APPROVE**
- B. Approve 2024-2025 IPWF Budget  
**MOTION** made and seconded (Darnell/Manning)  
**MOTION CARRIED TO APPROVE**

VI. **OFF AGENDA:**

**Michael Barragan:**

Reentry Works committee internal DSB book drive was a success, many facilities and divisions donated books. To kick off Reentry Month on April 2nd will be hosting Thinking for a Change training and to close out Reentry Month we will have a Farmstand at STU on April 30th.

**Patricia Ceballos:**

RSD is expecting about 20 participants for its next cohort for the Peer Reentry Leadership Academy (PRLA). April is Second Chance/Reentry Month which is nationally recognized. There will be activities to honor this month.

**Captain Patterson:**

I will be assigned to work at LCDRF. Currently at EMRF, we are working on turning classroom five into a library and will have a funding request to present at the next IPWC meeting.

**Captain Darnell:**

Excited to go to East Mesa looking forward to it.

**Cmdr. Buchanan:**

I will be taking over Facilities, thank you Patricia and your team for all the hard work in Reentry.

**A/S Theresa Adams/Hydar:**

We are still looking for a second committee member.

VII. **ADJOURNMENT:** 0935 hours

**NEXT MEETING:**

**CHAIR: Captain Bibel**  
**Tuesday, April 23, 2024**  
**0900 Hours**  
**LCDRF Briefing Room**